Compile and analyze data to document any mode shifts, raise awareness about parental concerns and use data for program planning

OTHER DUTIES:
Perform related duties as assigned

- [illegible]

KNOWLEDGE AND ABILITIES:

KNOWLEDGE OF:

- Familiarity with project management
- Compliance with grant requirements
- Practices and procedures involved in developing and implementing training activities
- Diverse academic, socioeconomic, cultural, disability, and ethnic backgrounds of County children
- Instructional methods and techniques
- Operation of a variety of office equipment including a computer and assigned software
- Record-keeping and report preparation techniques
- Oral and written communication skills
- Principles and practices of supervision and training
- Applicable laws, codes, regulationsltraininePec57 Tc 0c.7 (-)1.8(cTc 01-)1.6 0 Td(1i40 01 0w 3pj0.1 01and0 Tc 0